

Minutes of the regular meeting of
The Board of Trustees of the Village
Of Hoffman, County of Clinton, and
State of Illinois, held on
Wednesday, January 14, 2015

Meeting called to order by President Guile. The following trustees answered roll call:

PRESENT

Jason Herzing
Karen Grawe
Jaime Spittler
Brian Atchison
Tammy Travis

ABSENT

Bob Nowak

The minutes of the previous meeting were read by the Village Clerk and approved as read.

Visitors recognized: Mike Luebbbers appeared before the board wanting to know how the pay rate was established for the meter reading and wanted the board to reconsider the rate.

Bills presented for Approval – \$9,740.97 monthly bills \$997.39 payroll
Motion to approve made by Trustee Grawe second by Trustee Spittler. No opposition. Motion approved.

Finance/Economic Development – None

Health - None

Ordinance/Zoning – None

Park/Beautification - None

Streets - None

Utilities – Contacted Duis Sales. They will contact Brian when they can come get the Mower for service.

Amendments to Agenda – None

President's Updates & Comments –

Telemetry System is in and operating

Bassen quit claim is done. The pins marking the property lines are in.

No Sewer report yet.

Clerk's Updates & Comments – None

Attorney's Updates & Comments - None

UNFINISHED BUSINESS

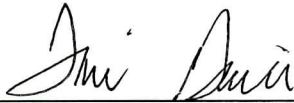
- a. HMG Sewer Project – Tabled
- b. DCEO Grant - Tabled

NEW BUSINESS

- a. Transfer of money to Park Fund – Motion to transfer \$10,000 to park fund to bring it back to a positive balance made by Trustee Atchison second by Trustee Travis. No opposition. Motion approved.
- b. Maintenance Agreement with Mueller - Tabled

ADJOURNMENT

Motion to adjourn made by Trustee Travis second by Trustee Spittler. No opposition. Motion approved.



Clerk



Village President

Minutes of the regular meeting of
The Board of Trustees of the Village
Of Hoffman, County of Clinton, and
State of Illinois, held on
Wednesday, February 11, 2015

Meeting called to order by President Guile. The following trustees answered roll call:

PRESENT

Jason Herzing
Jaime Spittler
Brian Atchison
Tammy Travis

ABSENT

Bob Nowak
Karen Grawe

The minutes of the previous meeting were read by the Village Clerk and approved as read.

Visitors recognized: Mike Luebbers

Bills presented for Approval – \$17,680.02 monthly bills and \$822.96 payroll
Motion to approve made by Trustee Herzing second by Trustee Spittler. No
opposition. Motion approved.

Finance/Economic Development – None

Health - None

Ordinance/Zoning – Culvert permit from the Hoffman Seed House for property
on Maple Street. Someone dumped big trees at the Lagoon. Got them pushed up
and burned.

Park/Beautification - None

Streets - None

Utilities – Dumpster needs to be moved from in front of the shed door. Have
lights for the mower, need to talk to Bob about the best location. Bike path needs
to be repaired when it gets warmer.

President's Updates & Comments – Thank-you from the Carlyle Sports
Booster Club.

Knolhoff property acquisition is close to done.

Robert Mann property lein is almost clear.

We are done with AT&T. Telemetry system is installed and working.

Clerk's Updates & Comments – Survey from St. Joseph's hospital for anyone who wants to complete it. Illinois Codification is close to having a draft of the ordinance changes done.

Attorney's Updates & Comments - None

UNFINISHED BUSINESS

- a. HMG Sewer Project – The board will re-visit this project if grant money becomes available.
- b. DCEO Grant – Governor has frozen all grant money. Board will re-visit this later if the money becomes available.
- c. Maintenance Agreement with Mueller – Board will keep the software contract but not the hardware contract.
- d. Pay rate for water meter reader – Motion to approve \$2.00 per water test (minimum of 20 tests and maximum of 31), .45 cents per meter read, and \$45.00 for use of his personal vehicle, retro to January 1, made by Trustee Spittler second by Trustee Atchison. Roll call vote taken – Herzing yes, Spittler yes, Atchison yes, Travis yes. Motion approved.

NEW BUSINESS

- a. Request from Carlyle Parent Booster Club
Motion to donate \$100 to Carlyle Parent Booster Club for post prom activities made by Trustee Herzing second by Trustee Travis. No opposition. Motion approved.

ADJOURNMENT

Motion made by Trustee Travis second by Trustee Spittler. No opposition.
Motion approved.

Clerk

Village President

Minutes of the regular meeting of
The Board of Trustees of the Village
Of Hoffman, County of Clinton, and
State of Illinois, held on
Wednesday, March 11, 2015

Meeting called to order by President Guile. The following trustees answered roll call:

PRESENT

Jason Herzing
Karen Grawe
Brian Atchison
Tammy Travis

ABSENT

Bob Nowak
Jaime Spittler

The minutes of the previous meeting were read by the Village Clerk and approved as read with one exception-Change pay rate for water meter reader to retroactive to January 1 not February 1.

Visitors recognized: Bailey Owen who is writing a paper for college and wanted to observe a meeting.

Sheila Lueking from Clover Kids 4H requesting a donation from the Village for the annual Egg hunt on Saturday, April 4. Inquiring about the 4-H taking over the annual Halloween Parade in the fall. Village President authorized \$250 donation under his spending authorization.

Bills presented for Approval – \$7,809.14 monthly bills and \$799.28 for payroll. Motion to approve made by Trustee Grawe second by Trustee Herzing. No opposition. Motion passed.

Finance/Economic Development – None

Health - None

Ordinance/Zoning – Hoffman Seed House is getting their culvert put in. Door at Post Office is fixed. Dump brush pile is not burning. Need to get it hauled off by Spring

Park/Beautification - None

Streets - None

Utilities – Rode with Mike Luebbers to read meters. Had to bail water or open lids on 29 meters. Contacting IMCO to have someone come out and give advice on how to fix the meters.

President's Updates & Comments – Need to have a termite inspection done at the Post Office.

Thank-you form Trinity Lutheran School for donation of building rental for the auction.

ATT sent a bill but we do not owe them anything.

Clerk's Updates & Comments – Village Clean up has been set for April 25. Water Delinquency list.

Attorney's Updates & Comments - None

UNFINISHED BUSINESS

- a. None

NEW BUSINESS

- a. Resolution of LGDF
Motion to adopt Resolution opposing Governor Rauner's plan to cut money From Villages, Towns, and Cities made by Trustee Herzing second by Trustee Grawe. No opposition. Motion passed.
- b. Donation to HYSA
Motion to donate \$100 for equipment made by Trustee Atchison second by Trustee Herzing. No opposition. Motion passed.
- c. Donation to Traveling Girls Softball Team
Motion to waive the fees for the use of the diamond, lights, and field set up made by Trustee Travis second by Trustee Grawe. No opposition. Motion passed.

ADJOURNMENT

Motion to adjourn made by Trustee Travis second by Trustee Atchison.
No opposition. Motion passed.

Clerk

Village President

Minutes of the regular meeting of
The Board of Trustees of the Village
Of Hoffman, County of Clinton, and
State of Illinois, held on
Wednesday, April 8, 2015

Meeting called to order by President Guile. The following trustees answered roll call:

PRESENT

Jason Herzing
Karen Grawe
Jaime Spittler
Brian Atchison
Tammy Travis

ABSENT

Bob Nowak

The minutes of the previous meeting were read by the Village Clerk and approved as read.

Visitors recognized: Ron Carpenter

Bills presented for Approval – \$16,387.83 monthly bills \$3,925.38 payroll
Motion to approve made by Trustee Herzing second by Trustee Spittler. No
opposition. Motion approved.

Finance/Economic Development – None

Health - None

Ordinance/Zoning – None

Park/Beautification – Kids still leaving trash at the back parking lot. Deputy talked to the kids and made them pick up trash. Still looking for someone to do ventilation on dugouts. Someone left rats at the park. Animal control removed them.

Streets - None

Utilities – talked to Waste Management about glass being left behind by trash truck. Dumpster has been replaced. Talked to Greg from IMCO, still working on the meter problems.

President's Updates & Comments – Arbor day presentation at Kaskaskia College.

Knolhoff Property has been turned over to the Village.

Release of lein on Mann property is done.
Rhonda Jordan complaining about her drive way washing out.

Clerk's Updates & Comments – Delinquent water list. Termite inspection will be done tomorrow at the Post Office.

Attorney's Updates & Comments - None

UNFINISHED BUSINESS - None

NEW BUSINESS

a. Bike Path Proposal

Proposal from Rooters Asphalt to repair the bike path. Motion to approve the repair, not to exceed \$7000.00, made by Trustee Spittler second by Trustee Herzing. Roll Call vote- Herzing yes, Grawe yes, Spittler yes, Atchison yes, Travis yes. Motion approved.

b. Dumping Problems at the Lagoon

Cedar tree has been cut up and dumped at the Lagoon. County has been out to check and is doing extra patrols. The Village will prosecute violator

c. Pump Replacement at the South Lift Station

Pumps were built in 1969 and have been rebuilt twice. Ron is having to restart them every other day. Bill will talk to Sara at HMG about cost of new lift station.

d. Oil and Chip Village Streets/Alleys

Received quote from Anderson Oil to furnish and apply HFE 150 liquid asphalt for \$19,950.00. Motion to approve made by Trustee Herzing second by Trustee Travis. Roll Call vote- Herzing yes, Grawe yes, Spittler yes, Atchison yes, Travis yes. Motion approved.

Received quote from CLIN/WASH AG Service to provide 2 trucks with drivers and a loader with driver to do chipping, in the amount of \$2050.00. Motion to approve made by Trustee Grawe second by Trustee Spittler. Roll Call vote – Herzing yes, Grawe yes, Spittler yes, Atchison yes, Travis yes. Motion approved.

Verbal quote from Woody Huels of Beelman's for 450 ton of CM13 at \$14.45 per ton. Motion to approve made by Trustee Atchison second by Trustee Travis. Roll Call vote – Herzing yes, Grawe yes, Spittler yes, Atchison yes, Travis yes. Motion approved.

Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code – permission to use Motor Fuel Tax – presented. Motion to approve made by Trustee Herzing second by Trustee Atchison. No opposition. Motion approved.

- e. Tuck Pointing on brick around building
Motion to approve Kracht Construction to do tuck pointing on building, not to exceed \$500.00, made by Trustee Spittler second by Trustee Travis.
No opposition. Motion approved.
- f. Glass and Shuffett audit contract
Motion to approve annual contract with Glass and Shuffett for Village audit for \$3700.00 made by Trustee Herzing second by Trustee Grawe.
No opposition. Motion approved.
- g. Street Sweeping
Tidy Town will provide street sweep once a month at a cost of \$185.00 per sweep. Motion to approve made by Trustee Spittler second by Trustee Travis. No opposition. Motion approved.
- h. Egyptian Outdoor Spraying Contract
Contract with Egyptian Outdoor Spraying for 10 times at a cost of \$3000.00. Motion to approve made by Trustee Grawe second by Trustee Atchison. No opposition. Motion approved.
- i. Schedule of meetings for Fiscal Year 2015-2016
Motion to approve schedule of meetings, 2nd Wednesday of the month at 7:00 pm, made by Trustee Herzing second by Trustee Spittler. No opposition. Motion Approved.
- j. 2015-2016 Village Budget and Appropriations
Tabled
- k. Illinois Codification
Ordinances have been received and need to be reviewed and changes made. Village President, Village Clerk, and Trustees will review.

ADJOURNMENT

Motion to adjourn made by Trustee Travis second by Trustee Spittler.
No opposition. Motion approved.

Clerk

Village President

Minutes of the regular meeting of
The Board of Trustees of the Village
Of Hoffman, County of Clinton, and
State of Illinois, held on
Wednesday, May 13, 2015

Meeting called to order by President Guile. The following trustees answered roll call:

PRESENT

Herzing
Grawe
Spittler
Atchison
Travis

ABSENT

Nowak

The minutes of the previous meeting were read by the Village Clerk and approved as read.

Visitors recognized - None

Bills presented for Approval – \$21,973.80 monthly bills and \$1,232.15 payroll

Finance/Economic Development – None

Health - None

Ordinance/Zoning – Tables at concession stand has only 1 coat of paint, needs another. Will check with the 4-H group to see if they want to paint them.

Hot water heater at concession stand is leaking.

Water meter has been pulled from Waddell's

Kracht construction can't get to the tuck pointing on the building, Called Jerry

Vahlkamp about getting a quote for tuck pointing

Bev Schlau made 2 signs for the lagoon.

Park/Beautification - None

Streets – Street signs are in bad shape

Utilities – Still working with Greg from IMCO

Storm water infiltrating sewer system

Pot Holes, Sink Holes behind the seed house, Joey smith's house, and Watkins house.

Talked to Gene Kracht about culvert by bike path.

Railroad ditch by Post Office is eroding.

President's Updates & Comments – Agendas are posted on website 48+ hours before meeting.

Roads will be oiled and chipped late June, early July

New meter is installed at Hughes on Rt. 161

Quality water report is posted on website.

Clerk's Updates & Comments – Delinquent water list, Thank-you letter from Carlyle Parent Booster Club for donation for post prom. Blood Drive June 8.

Newly elected officials training.

Attorney's Updates & Comments - None

UNFINISHED BUSINESS

- a. Pump Replacement South Lift Station – Waiting on information on pumps. Working with HMG on locating man holes. HMG checking with railroad on the easement. Trying to find out if there is a casing under the tracks.
- b. 2015-2016 Village Budget and Appropriations – Tabled
- c. Illinois Codification – will have a work session after next month's meeting to work on ordinances.


ADMINISTRATION TRANSITION

- a. Swearing in of Newly Elected Officials
Newly elected Village President, Clerk, and Trustees were sworn in.
- b. Official Election Canvass – Reviewed and approved by the Village board.
Motion made by Trustee Travis second by Trustee Grawe. No opposition.
Motion approved.
- c. Village Board Appointment – Motion to appoint Jason Herzing to the Board of Trustees made by Trustee Grawe second by Trustee Spittler. No opposition. Motion approved.
- d. Village Board Committee Assignments – New Committee assignments were made by Village President. Only change is Karen Grawe to Finance Committee Chair.
- e. Direct Energy - Trustee Atchison will call his contact to find out the rates.
- f. Terminix Contract for Post Office – Contract was presented, \$1,069 for termite and pest control spraying. Motion to approve made by Trustee Herzing second by Trustee Travis. No opposition. Motion approved.
- g. Knolhoff Building Demolition – Need to check with some people to get an idea of the cost of demolition.

ADJOURNMENT

Motion to adjourn made by Trustee Travis second by Trustee Spittler.

No opposition. Motion approved.


Clerk


Village President

Minutes of the regular meeting of
The Board of Trustees of the Village
Of Hoffman, County of Clinton, and
State of Illinois, held on Wednesday,
June 10, 2015

Meeting called to order by President Guile. The following trustees answered roll call:

PRESENT

Jason Herzing
Karen Grawe
Jaime Spittler
Brian Atchison
Tammy Travis

ABSENT

The minutes of the previous meeting were read by the Village Clerk and approved as read.

Visitors recognized: Deb and Dennis Nottmeyer, Mike Luebbbers, Mitch McClaren. Deb, Dennis, and Mike, representing HPHP asked for donation from the Village board to fund the rental of a bounce house during the Village Yard Sales. They would be renting from Kim's Jumps. The cost would be \$200 for 3-4 hours if Kim's Jumps provides the staff to operate. They also want to hire a musician to play for a cost of \$100. They will be giving away water. They want to post rules for the park and mark off rental spots in the park. They were advised to appear before the board at next month's meeting with more information.

Bills presented for Approval – \$14,073.79 monthly bills \$1,108.39 payroll

Finance/Economic Development – None

Health – Thank you to the board for the donation to HYSA

Ordinance/Zoning – None

Park/Beautification – Ben Scharlemann has lots of weeds growing around his garage.

Streets - None

Utilities – Plastic water meter lids are working on the 4 meters they were placed on. More plastic lids have been ordered. Need to find someone to address the electrical problem at the outside bathroom.

President's Updates & Comments –

Centralia water rates are going up.
Snakes being kept in residence on 5th St.
Ameren will be trimming trees in the Village
IEPA accepted our solution for lagoon findings
Motor Fuel money was approved for bike path restoration and road oiling and chipping
Letter was sent to Mark Meredith about trimming trees blocking the road on Maple
Got an email address for railroad to find out about casing under the tracks.
Going to check on prices for new street signs.
Water heater at concession stand is fixed.
Getting lots of complaints about the shed on 4th St. He did not get a permit.

Clerk's Updates & Comments – Delinquent water list, Blood drive at Village Hall, Repairs in the Big Room at the hall, Bathrooms at the park.

Attorney's Updates & Comments - None

UNFINISHED BUSINESS

- a. Pump Replacement at South Lift Station – Tabled
- b. 2015-2016 Village Budget and Appropriations – Rough draft is ready to go to the Village Attorney. Motion to submit to the attorney made by Trustee Herzing second by Trustee Spittler. No opposition. Motion carried.
- c. Illinois Codification – Special meeting will be held on June 24 to review ordinance changes.
- d. Direct Energy - Talked to Harvey Bunke about rates. Not a good time to make changes.
- e. Knolhoff Building Demolition – Kracht Land Improvement proposal to complete tear down and removal of all materials for \$12,835. Motion to have Village attorney draw up contract with Kracht Land Improvement, not to exceed \$15,000, made by Trustee Atchison second by Trustee Travis. Roll call vote taken. 5 ayes 0 nays. Motion approved.


NEW BUSINESS

- A.** Village Board Appointment – Motion to appoint Mitch McClaren to fill the board vacancy made by Trustee Herzing second by Trustee Spittler. No opposition. Motion approved.
- B.** Clerk Training - Motion to approve the Village Clerk to attend training in Springfield at a cost of \$95.00 for training and \$80.00 for hotel made by Trustee Grawe second by Trustee Spittler. No opposition. Motion approved.
- C.** Motion to approve training for any trustees that want to attend at a cost of \$65.00 made by Trustee Travis second by Trustee Grawe. No opposition. Motion approved.


- D. Chemical purchase for Lagoon – Motion to approve \$700 for Cap 2000 chemicals to spray for weeds at the Lagoon to satisfy the IEPA, made by Trustee Travis second by Trustee Spittler. No opposition. Motion approved.

ADJOURNMENT

Motion to adjourn made by Trustee Travis second by Trustee Spittler. No opposition. Motion approved.



Clerk



Village President

Minutes of the regular meeting of
The Board of Trustees of the Village
Of Hoffman, County of Clinton, and
State of Illinois, held on
Wednesday, July 13, 2016 7:00 pm

Meeting called to order by President Guile. The following trustees answered roll call:

PRESENT

Mark Snyder
Karen Grawe
Jaime Spittler
Brian Atchison
Mitch McClaren
Tammy Travis

ABSENT

The minutes of the previous meeting were read by the Village Clerk and approved as read.

Visitors recognized: None

Bills presented for Approval – \$15,422.71 monthly bills \$1,380.80 payroll
Motion to approve made by Trustee Grawe second by Trustee Spittler. No opposition. Motion approved.

Finance/Economic Development – None

Health – Cooler in the concession stand is freezing up

Ordinance/Zoning – Contacted Bub's portable toilets. They will be delivering the toilets the day before the Village Wide yard sales.

Park – Door was left standing open on the maintenance shed. Trinity Consolidated softball team wants to use the ball diamond for practice. Will have both coaches co-ordinate practice times.
Still trying to get a written proposal from Wernsman's for the removal of the old mulch on the playground.
Approximately \$1500 for Kracht to dig out and move the dirt out around the playground equipment.
Talked to Wedekemper about the trees, he will get to it as soon as the rain stops.

Streets – Sink hole on 2nd St. looks like it is coming back. Will keep an eye on it.

Utilities – Talked to Waste Management. They will fix the billing error.

President's Updates & Comments – Mosquito report.

Frank Sharp is retiring

Village and County ordinances were followed in the dog attack incident.

The lot at 100 Lyle Drive is slowly being cleaned up.

Clerk's Updates & Comments – None

Attorney's Updates & Comments - None

UNFINISHED BUSINESS

- a. Fire Hydrants – Waiting on more information.
- b. Ball Diamond Maintenance – Can get turfs for the ball diamond from Hoffman Seed House for \$10.50 a bag. Need about 40 bags. Motion to approve \$420 for 40 bags of Turfis from the Hoffman Seed House made by Trustee McClaren second by Trustee Atchison. No opposition. Motion approved.
- c. Water/Sewer/Trash Rates – Motion to raise water rates to \$11.00 for first 2000 gallons, \$6.00 for the next 1000 gallons, sewer rates to \$9.00 for the first 2000 gallons, \$3.00 for the next 1000 gallons, and raise trash rates to \$13.00 per month, made by Trustee Atchison second by Trustee Grawe. Roll Call vote taken – 6 ayes 0 nays. Motion approved.

NEW BUSINESS

- A. Transfer of CD's – Motion to transfer General Fund CD's to General Fund for sewer work made by Trustee Grawe second by Trustee Snyder. No opposition. Motion approved.
- B. Audit Report – Motion to approve the audit report from Glass & Shuffet made by Trustee Travis second by Trustee Spittler. No opposition. Motion approved.
- C. 2016-2017 Budget and Appropriations - Tabled

ADJOURNMENT

Motion to adjourn made by Trustee Travis second by Trustee Spittler.

No opposition. Motion approved. Meeting adjourned at 8:24 pm



Clerk



Village President

Minutes of the special meeting of
The Board of Trustees of the Village
Of Hoffman, County of Clinton, and
State of Illinois, held on
Wednesday, July 22, 2015

Meeting called to order by President Guile. The following trustees answered roll call:

PRESENT

Jason Herzing
Karen Grawe
Jaime Spittler
Brian Atchison
Mitch McClaren
Tammy Travis


ABSENT

BUSINESS

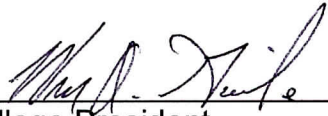
- a. Prevailing wage Ordinance – Motion to approve the Prevailing wage Ordinance was made by Trustee Herzing second by Trustee Spittler. No opposition. Motion approved.
- b. Illinois Codification – Ordinances were reviewed and changes were discussed.

ADJOURNMENT

Motion to adjourn was made by Trustee Travis second by Trustee Grawe. No opposition. Motion approved. Meeting adjourned at 9:00 pm



Clerk



Village President

Minutes of the regular meeting of
The Board of Trustees of the Village
Of Hoffman, County of Clinton, and
State of Illinois, held on
Wednesday, August 12, 2015

Meeting called to order by President Guile. The following trustees answered roll call:

PRESENT

Jason Herzing
Karen Grawe
Kaime Spittler
Brian Atchison
Mitch McClaren

ABSENT

Tammy Travis

The minutes of the previous meeting were read by the Village Clerk and approved as read.

Visitors recognized: Rita Carpenter representing HPHP. Rita gave a report on the yard sales. HPHP gave away 10 cases of water, 100 balloons, and fans. Have ideas for improvements next year.

Bills presented for Approval – \$17,815.80 monthly bills \$1,632.28 payroll
Motion to approve made by Trustee Herzing second by Trustee Grawe. No opposition. Motion approved.

Finance/Economic Development – None

Health - None

Ordinance/Zoning – Sink holes behind seed house have been filled in.

Park/Beautification - None

Streets – Presented a list of the stop signs in town

Utilities – Still talking to Greg Douglas from IMCO about the meters. The plastic lids that have been used are working. No smell from bug spraying.

President's Updates & Comments – Talking to attorney about placing a lien on the property on Lyle Drive to recoup water charges.

Clerk's Updates & Comments – Delinquent water list. Received new contract from USPS for rental.

Attorney's Updates & Comments – None

UNFINISHED BUSINESS

a. Pump Replacement South Lift Station

Received proposal from HMG for sewer improvements at the South Lift Station with an approximate cost of \$188,000.00 subject to bids. Motion to approve the proposal made by Trustee Herzing second by Trustee Atchison. Roll call vote taken-5 ayes 0 nays. Motion approved.

NEW BUSINESS

a. Illinois Codification

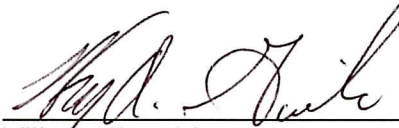
Will contact Frank Heilingstein about coming to a meeting to talk about the ordinance changes.

ADJOURNMENT

Motion to adjourn made by Trustee Herzing second by Trustee Grawe. No opposition. Motion approved. Meeting adjourned at 8:05 pm



Clerk



Village President

Minutes of the regular meeting of
The Board of Trustees of the Village
Of Hoffman, County of Clinton, and
State of Illinois, held on
Wednesday, September 9, 2015

Meeting called to order by President Guile. The following trustees answered roll call:

PRESENT

Jason Herzing
Karen Grawe
Jaime Spittler
Brian Atchison
Mitch McClaren
Tammy Travis

ABSENT

The minutes of the previous meeting were read by the Village Clerk and approved as read.

Visitors recognized: Denny Haake, HFPD-requesting the use of the picnic tables and the closing of Main Street in front of the Hoffman House from noon to 2 am for the department's street dance. Motion to approve made by Trustee Atchison second by Trustee McClaren. No opposition. Motion approved.

Sarah Tebbe and Justin Vonder Haar from HMG Engineers. Talked about the pipe cleaning at South Lift Station. Did a draw down test. Possibly could get bigger pumps for the Terminal Station and move the current pumps to the South Lift Station.

Bills presented for Approval – \$16,890.90 monthly bills \$1,174.56 payroll

Finance/Economic Development – None

Health - None

Ordinance/Zoning – None

Park/Beautification - None

Streets - None

Utilities – Has an estimate for new electric aggregation. Need to make a decision next month. Still working with IMCO on meters and lids.

President's Updates & Comments – Frank Heiligenstein will be here for a special meeting on September 17, 2015 at 6 pm to discuss new ordinances.

Clerk's Updates & Comments – Delinquent water list

Attorney's Updates & Comments - None

UNFINISHED BUSINESS

a. Illinois Codification

Frank Heiligenstein will be here Sept. 17 to discuss ordinance changes

NEW BUSINESS

a. Trick or Treat Day/Hours

Motion to approve October 30, 2015 6-8 pm for ages 0-12 made by Trustee Grawe second by Trustee Travis. No opposition. Motion approved

b. Snow Removal Contract

Motion to approve Snow Removal contract with Kracht Land Improvement for \$100 per hour, per truck, with chemicals an option, made by Trustee Spittler second by Trustee Atchison. No opposition. Motion approved.

c. Tax Levy Ordinance

Motion to approve tax levy ordinance for 2015-2016 made by Trustee Herzing second by Trustee Grawe. No opposition. Motion approved.

ADJOURNMENT

Motion to adjourn made by Trustee Travis second by Trustee Spittler. No opposition. Motion approved. Meeting adjourned at 7:51 pm.

Clerk

Village President

Minutes of the regular meeting of
The Board of Trustees of the Village
of Hoffman, County of Clinton, and
State of Illinois, held on Wednesday,
October 14, 2015 7:00 pm

Meeting called to order by President Guile. The following trustees answered roll call:

PRESENT:

Jason Herzing
Karen Grawe
Jaime Spittler
Brian Atchison
Mitch McClaren
Tammy Travis

ABSENT

The minutes of the previous meeting were read by the Village Clerk and approved as read.

Visitors recognized: Mark Snyder Sarah Tebbe and Justin Vonder Haar from HMG Engineers. Presented a Lift Station Cost Assessment Plan. Motion to have HMG draw up the specs to upgrade South lift station and Terminal Lift Station not to exceed \$275,000.00 made by Trustee Spittler second by Trustee Herzing. Roll Call vote taken – 6 yays 0 nays. Motion approved.

Bills Presented for Approval – \$50,534.82 monthly bills \$5,807.85 payroll
Motion to approve made by Trustee Herzing second by Trustee Spittler. No opposition.
Motion approved.

Finance/Economic Development – None

Health– None

Ordinance/Zoning – Knolhoff Lot needs to be seeded. Dirt work is done. Ditch work on 5th St. is still in the works

Park Beautification – Library Open House on Saturday 1-3 pm. Have Bob put it on the signs and have it put on the website.

Streets – None

Utilities – None

President's Updates & Comments – Getting approval to use MFT for snow removal.
Have the books from Illinois Codification.
Village Clean up will be October 24.

Clerk's Updates & Comments – Thank-you from the Red Cross for the use of the building for the blood drive.

Attorney's Updates & Comments – None

UNFINISHED BUSINESS


- a. None

NEW BUSINESS


- a. Energy Aggregate - Tabled
- b. Resignation of Trustee – Letter of resignation received from Trustee Herzing due to his move to Carlyle. Motion to accept made by Trustee Spittler second by Trustee Atchison. Motion approved.
- c. Appointment of New Trustee – Mayor Guile presented Mark Snyder for the open Trustee appointment. Motion to accept made by Trustee Travis second by Trustee Grawe. Motion approved.

ADJOURNMENT

- a. Motion to adjourn made by Trustee Travis second by Trustee Spittler. No opposition. Motion approved. Meeting adjourned at 8:18 pm.



Clerk



Village President

Minutes of the regular meeting of
The Board of Trustees of the Village
of Hoffman, County of Clinton, and
State of Illinois, held on Wednesday,
November 11, 2015 7:00 pm

Meeting called to order by President Guile. The following trustees answered roll call:

PRESENT:

Mark Snyder
Karen Grawe
Jaime Spittler
Brian Atchison
Mitch McClaren
Tammy Travis

ABSENT

The minutes of the previous meeting were read by the Village Clerk and approved as read.

Visitors recognized: None

Bills Presented for Approval - \$37, 779.35 monthly bills \$923.73 payroll
Motion to approve made by Trustee Grawe second by Trustee Atchison . No opposition.
Motion approved.

Finance/Economic Development – None

Health – Tom Anderson wants to sweep the rocks from the streets before snow comes.

Ordinance/Zoning – None

Park Beautification – Pastor Krentz want s everyone to know that the Prayer Garden, located on the Northwest corner of the school is open to everyone.
Trash is accumulating on the north parking lot again.

Streets – One guy has been pickling up trash along the bike path.
Trash is acculilating around the house on Lyle Drive. Need to find out who owns it and get it cleaned up.

Utilities – Will check with Ameren about adding more street lights in town.
Have noticed cars driving recklessly around town. Need to look at getting some law enforcement to patrol around town.

President's Updates & Comments – Will be talking to Techknow about adding ordinances to the website.

Clerk's Updates & Comments – None

Attorney's Updates & Comments – None

UNFINISHED BUSINESS

- a. Energy Aggregate – Discussed different options for energy. Motion to contract with Direct Energy for 24 months made by Trustee Spittler second by Trustee Grawe. No opposition. Motion approved.

NEW BUSINESS

- a. Ordinance to adopt New Ordinance Book – Motion to approve New Ordinance Book as written made by Trustee Spittle second by Trustee Travis. Roll call vote taken – 6 ayes 0 nays. Motion approved.
- b. Resolution to use MFT funds for snow Removal – Motion to apply for \$5000.00 in MFT funds to pay for snow removal made by Trustee Atchison second by Trustee McClaren. No opposition, Motion approved.
- c. Resolution for 2016-2017 MFT – Motion to apply for \$25,000.00 in MFT for the period of January 1, 2016 to December 31, 2017 made by Trustee Grawe second by Trustee Spittler. No opposition. Motion approved.
- d. IML Insurance – After reviewing 4 options, motion to approve Option 1 made by Trustee Atchison second by Trustee Travis. No opposition. Motion approved.

ADJOURNMENT

- a. Motion to adjourn made by Trustee Travis second by Trustee Spittler. No opposition. Motion approved. Meeting adjourned at 8:03pm.


Clerk


Village President

**Minutes of the regular meeting of
The Board of Trustees of the Village
of Hoffman, County of Clinton, and
State of Illinois, held on Wednesday,
December 9, 2015 7:00 pm**

Meeting called to order by President Guile. The following trustees answered roll call:

PRESENT:

Mark Snyder
Karen Grawe
Jaime Spittler
Brian Atchison
Mitch McClaren
Tammy Travis

ABSENT

The minutes of the previous meeting were read by the Village Clerk and approved as read with one correction total amount of monthly bills was \$35,899.95.

Visitors recognized: None

Bills Presented for Approval – \$16,249.08 monthly bills + \$1100.00 to Tidy Town for street sweeping. \$1,167.64 payroll. Motion to approve paying the bills made by Trustee Grawe second by Trustee Spittler No opposition. Motion approved.

Finance/Economic Development – None

Health– None

Ordinance/Zoning – None

Park Beautification – None

Streets – Still talking to someone about street signs

Utilities – None

President's Updates & Comments – Tidy town picked up slag from the roads
Techknow is working on getting the ordinances added to the website
Ordered rock for Creek Road. The township will spread it
Talked to IDOT about MFT funds, still waiting on approval

Clerk's Updates & Comments – Delinquent water list

Attorney's Updates & Comments – None

UNFINISHED BUSINESS


- a. None

NEW BUSINESS

- a. Village Clerk Winter Seminar
Winter Seminar for IMCA is in Bloomington on January 28 and 29. Motion to approve registration fee of \$45 and hotel cost not to exceed \$85 made by Trustee Grawe second by Trustee Snyder. No opposition. Motion approved.

ADJOURNMENT

- a. Motion to adjourn made by Trustee Travis second by Trustee Spittler. No opposition. Motion approved. Meeting adjourned at 7:38.



Clerk



Village President