

Minutes of the regular meeting of  
The Board of Trustees of the Village  
of Hoffman, County of Clinton, and  
State of Illinois, held on Wednesday,  
January 9, 2019 7:00 pm

Meeting called to order by President Guile. The following Trustees answered Roll Call:

PRESENT

Mark Snyder  
Karen Grawe  
Jaime Spittler  
Brian Atchison  
Mitch McClaren  
Tammy Travis

ABSENT

The minutes of the previous meeting were read by the Village Clerk and approved as read.

**Visitors recognized:** Rodney and Krista Barger – neighbor complaint

**Bills Presented for Approval** - \$18,194.36 monthly bills with one add on \$125.00 to Gutters for Less, Inc. \$976.56 payroll Motion to approve bills made by Trustee Grawe second by Trustee Snyder No opposition Motion approved

**Finance/Economic Development** – None

**Health** – None

**Ordinance/Zoning** – Complaints about the railroad ditch. Maybe Anderson's could do something with it.

**Park** – None

**Streets** – Streets look good

**Utilities** – None

**President's Comments** – Had to get rock for Gary Prorise driveway  
Ordered rock for Creek Road. Township will spread it.  
Library Building is empty. Someone is interested in renting it.  
Pump at North Lift Station is back in.

**Clerk's Comments** – Delinquent list

## **UNFINISHED BUSINESS**

### **A. AED Info/Purchase**

Talked to Fire Chief Haake. We need to order 2 AED's at \$1265 each. Motion to approve purchase of two AED's made by Trustee Snyder second by Trustee Grawe. No opposition. Motion approved

## **NEW BUSINESS**

**A. SCADA** – Need to have a fog rod installed at the North Lift Station. Cost is approx. \$1755. Motion to approve purchase made by Trustee Atchison second by Trustee McClaren. No opposition. Motion approved.

**B. Water Conservation** – Centralia is shutting off water to Hoffman on January 14. We will be on the reserve system from Hoffman Rural Water. Will be about 30 days.

## **ADJOURNMENT**

Motion to adjourn made by Trustee Travis second by Trustee spittle. No opposition. Motion approved. Meeting adjourned at 8:07 pm.



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Village Clerk



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Village President

Minutes of the regular meeting of  
The Board of Trustees of the Village  
of Hoffman, County of Clinton, and  
State of Illinois, held on Wednesday,  
February 13, 2019 7:00 pm

Meeting called to order by President Guile. The following Trustees answered Roll Call:

**PRESENT**

Mark Snyder  
Karen Grawe  
Jaime spittle  
Brian Atchison  
Mitch McClaren

**ABSENT**

Tammy Travis

The minutes of the previous meeting were read by the Village Clerk and approved as read.

**Visitors recognized:** Cory Hassel – New water operator.

**Bills Presented for Approval** - \$24,050.19 monthly bills \$887.37 payroll  
Motion to pay bills made by Trustee Grawe. Second by Trustee Spittler. No opposition. Motion approved.

**Finance/Economic Development** – None

**Health** – None

**Ordinance/Zoning** – None

**Park** – None

**Streets** – Streets look good

**Utilities** – Centralia shut off our water because the lines would be flexing in and out as they worked on them, possibly causing a lot of water leaks.

**President's Comments** – Nothing on the Library  
Robert Risley is working on numbers for the aeration system  
Ron is monitoring the water tower.

**Clerk's Comments** – Carla Knolhoff will be retiring

**UNFINISHED BUSINESS**

A. None

## **NEW BUSINESS**

- A. AED Purchase – Checked with Zoll AED Plus System instead of the Phillips System. The price for 2 systems, plus pedi pads and batteries, would be \$2994.50. Motion to approve buying the Zoll AED Plus System for a cost not to exceed \$3200 made by Trustee Snyder Second by Trustee McClaren. No opposition. Motion approved.
- B. Wage for Tower Monitoring – Ron will charge \$25 a day for monitoring the level of the water tower and turning the water flow off and on as needed at the water meter. Motion to approve made by Trustee Spittler second by Trustee Snyder. No opposition. Motion approved.
- C. Contract with Glass & Shuffett – Motion to approved the contract with Glass & Shuffett for the audit services in the amount of \$4225 made by Trustee Grawe second by Trustee Atchison. No opposition. Motion approved.
- D. New Water Operator – Motion to approve Cory Hassel as the new water operator at a cost of \$225 monthly and a charge of \$35 for the first boil order, made by Trustee McClaren second by Trustee Grawe. No opposition. Motion approved.

## **ADJOURNMENT**

Motion to adjourn the meeting made by Trustee Spittler second by Trustee Snyder. No opposition. Motion approved. Meeting adjourned at 8:02 pm

  
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Village Clerk

  
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Village President



Minutes of the regular meeting of  
The Board of Trustees of the Village  
of Hoffman, County of Clinton, and  
State of Illinois, held on Wednesday,  
March 13, 2019 7:00 P.M.

Meeting called to order by President Guile. The following Trustees answered Roll Call:

PRESENT

Mark Snyder  
Jaime Spittler  
Brian Atchison  
Mitch McClaren  
Tammy Travis

ABSENT

Karen Grawe

The minutes of the previous meeting were read by the Village Clerk and approved as read.

**Visitors recognized:** Robert Risley - WTT

**Bills Presented for Approval** - \$11,315.59 monthly bills \$706.61 payroll Motion to pay bills made by Trustee Spittler second by Trustee McClaren No opposition. Motion approved.

**Finance/Economic Development** – None

**Health** – None

**Ordinance/Zoning** – None

**Park** – None

**Streets** – Streets look good

**Utilities** – AED's are ordered

**President's Comments** – Notary services – clerk will become a notary.  
EPA sent a list of addresses that can be used for water testing.

**Clerk's Comments** – Delinquent water list

**UNFINISHED BUSINESS**

A. None

**NEW BUSINESS**

A. Automation of Secondary Water Supply – Tabled

- B. Aeration of Lagoon – Quote from WTR Solutions for aeration equipment for waste water lagoon for \$19,200. Electrical will need to be run. Motion to approve proposal from WTR Solutions, not to exceed \$24,000 made by Trustee Snyder second by Trustee Atchison. Roll Call vote taken – 5 ayes 0 Nays. Motion approved.
- C. Carlyle Parent Booster Clun – Motion to approve donation of \$200 for post prom activities made by Trustee Snyder second by Trustee Spittler. No opposition. Motion approved.
- D. Debit Cards – Motion to apply for debit card in the Clerk's name from Farmers State Bank made by Trustee McClaren second by Trustee Spittler No opposition. Motion approved.

#### **ADJOURNMENT**

Motion to adjourn made by Trustee Travis second by Trustee Spittler. No opposition. Motion approved. Meeting adjourned at 8:08 pm



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Village Clerk



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Village President

Minutes of the regular meeting of  
The Board of Trustees of the Village  
of Hoffman, County of Clinton, and  
State of Illinois, held on Wednesday,  
April 10, 2019 7:00 pm

Meeting called to order by President Guile. The following Trustees answered Roll Call:

PRESENT

Karen Grawe  
Jaime Spittler  
Brian Atchison  
Mitch McClaren  
Tammy Travis

ABSENT

Mark Snyder

The minutes of the previous meeting were read by the Village Clerk and approved as read.

**Visitors recognized:** Kent Schwierjohn - HMG

**Bills Presented for Approval** - \$12,889.28 monthly bills \$4,319.24 payroll Motion to approve the bills made by Trustee Grawe second by Trustee McClaren No opposition. Motion approved.

**Finance/Economic Development** – None

**Health** – None

**Ordinance/Zoning** – None

**Park** – None

**Streets** - None

**Utilities** – New AED'S are in. Will be setting them up next week.

**President's Comments** – Sent out letters about lead testing.  
CCR report is almost completed.

**Clerk's Comments** – Delinquent list

**UNFINISHED BUSINESS**

- A. Automation of Secondary Water Supply – Estimate from Derrick Brandt is approx \$55,000 for system and install.

## **NEW BUSINESS**

- A.** MFT for 2019-2020 – Kent will put together a rough draft for next month.
- B.** Transfer of funds – Motion to move \$25,000 from General Fund to Sewer Fund made by Trustee Atchison second by Trustee Spittler. No opposition. Motion approved.
- C.** Street Sweep – Motion to approve the street sweep by Mo Ripperda at a cost of \$185 per sweep, made by Trustee Grawe second by Trustee Travis. No opposition. Motion approved.
- D.** Bid on Library Building – No interest by the board at this time.

## **ADJOURNMENT**

Motion to adjourn made by Trustee Travis second by Trustee Spittler. No opposition.  
Motion approved. Meeting adjourned at 7:51 pm



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Village Clerk



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Village President

Minutes of the regular meeting of  
The Board of Trustees of the Village  
of Hoffman, County of Clinton, and  
State of Illinois, held on Wednesday,  
May 8, 2019 7:00 pm

Meeting called to order by President Guile. The following Trustees answered Roll Call:

PRESENT

Mark Snyder  
Karen Grawe  
Jaime Spittler  
Brian Atchison  
Mitch McClaren  
Tammy Travis

ABSENT

The minutes of the previous meeting were read by the Village Clerk and approved as read.

**Visitors recognized:** Rodney and Krista Barger – neighbor complaint  
Kent Schwierjohn - HMG

**Bills Presented for Approval** - \$13,213.12 monthly bills \$1,375.05 payroll  
Motion to approve made by Trustee Grawe second by Trustee Spittle No opposition. Motion approved.

**Finance/Economic Development** – None

**Health** – None

**Ordinance/Zoning** – None

**Park** – None

**Streets** – small pothole in front of Dennis Haake's house

**Utilities** – Shared that he has enjoyed serving on the board. He will get all his contact numbers together and pass them on to the new Chairwoman.

**President's Comments** – Introduced the new Village Attorney – Wesley Gozia.  
CCR is posted on the website, stickers will be put on the water bills this month and next.  
Shared that it has been a privilege to serve the Village for 28 years.

**Clerk's Comments** – Delinquent list. Need mulch around the playground equipment



## **UNFINISHED BUSINESS**

A. None

## **ADMINISTRATION TRANSITION**

## **NEW BUSINESS**

1. Swearing in of Newly Elected Officials – Village clerk swore in the new board members, and the Village President swore in the Village Clerk.
2. Official Election Canvas – Election results from the Clinton County Clerk were reviewed.
3. Village Board Committee assignments – Mayor Snyder shared his appointments.
4. Meeting Dates – Motion to approve the 2019-2020 Village Board meeting dates made by Trustee Spittle second by Trustee Travis No opposition. Motion approved.
5. Street Name Change – Ordinance changing the name of Short Street to Guile Street presented to the board. Motion to approve made by Trustee Spittler second by Trustee Travis. No opposition. Motion approved.
6. MFT Resolution – Motion to have HMG administer our MFT program made by Trustee Grawe second by Trustee Spittler. Roll Call Vote taken – 5 ayes 0 nays. Motion approved.

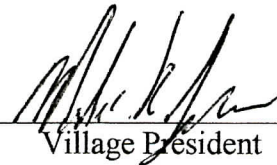
## **ADJOURNMENT**

Motion to adjourn made by Trustee Travis second by Trustee Spittler. No opposition.  
Motion approved. Meeting adjourned at 7:36 pm



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Village Clerk



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Village President

Minutes of the regular meeting of  
The Board of Trustees of the Village  
of Hoffman, County of Clinton, and  
State of Illinois, held on Wednesday,  
June 12, 2019 7:00 pm

Meeting called to order by President Snyder. The following Trustees answered Roll Call:

PRESENT

Karen Grawe  
Jaime Spittler  
Sharilyn Muench  
Mitch McClaren  
Tammy Travis

ABSENT

The minutes of the previous meeting were read by the Village Clerk and approved as read.

**Visitors recognized:** Rita Carpenter – HPHP asking for donation for Village Yard Sales. HPHP also has clothing to sell to savers for money for the Veterans Memorial. Wanting help from the village for the tax exempt status.

**Bills Presented for Approval** - \$13,817.11 monthly bills \$1,195.55 payroll Motion to approve the bills made by Trustee Grawe second by Trustee Travis. No opposition. Motion approved.

**Committee Reports**

**Finance/Economic Development** – None

**Health** – None

**Ordinance/Zoning** – None

**Park** – Wants to have Bob drag the ball diamond.

**Streets** – Street signs are on order. There is a speed limit sign on South Oak that needs to be removed along with the bush beside it. Bike path needs some repair.

**Utilities** – asking about getting the library tax removed.

**President's Comments** – Had a contractor look at the playground. He recommends putting pea gravel around the equipment instead of mulch or rubber. He would re-structure the barrier around the playground equipment. Cost approx. \$13, 560.

EPA approved the lagoon project contingent on adding a third aerator.

Fence around the water tower needs to be re-visited.

Thank- you cards from the McCoy family and Carlyle Booster Club.

Met with the attorney about letters going out to property owners about cleaning up their property.

**Clerk's Comments – none**

### **UNFINISHED BUSINESS**

A. None

### **NEW BUSINESS**

- A. Appointment of Trustee – Ken Rueter was sworn in by the Village Clerk to fill the vacant spot.
- B. Ordinance amending section 1-2-26 – Motion to amend the ordinance made by Trustee Spittler second by Trustee Muench. No opposition. Motion approved.
- C. Ordinance amending Section 1-2-30 – Motion to amend the ordinance made by Trustee Spittler second by Trustee Grawe. No opposition. Motion approved.
- D. Ordinance amending Chapter 22 “Mandated Policies” Motion made by Trustee Muench second by Trustee Rueter. No opposition. Motion approved.
- E. Prevailing wage Ordinance – No longer required by the state.
- F. Municipal Clerk Summer Seminar – Seminar is in Rockford. Cost of seminar and hotel is approx. \$200.00. Motion to approve made by Trustee Grawe second by Trustee Muench. No opposition. Motion approved.
- G. Appropriation Ordinance – Tabled
- H. Lagoon Aeration Addition – Third unit required by the EPA will cost \$8,750.00. Motion to approve made by Trustee Travis second by Trustee Rueter. Roll call vote 6 ayes 0 nays. Motion approved.

### **ADJOURNMENT**

Motion to adjourn made by Trustee Spittler second by Trustee Travis. No opposition.  
Motion approved. Meeting adjourned at 7:55 pm



Village Clerk



Village President

Minutes of the regular meeting of  
The Board of Trustees of the Village  
of Hoffman, County of Clinton, and  
State of Illinois, held on Wednesday,  
July 11, 2018 7:00 pm

Meeting called to order by President Guile. The following Trustees answered Roll Call:

PRESENT

Mark Snyder  
Karen Grawe  
Jaime Spittler  
Mitch McClaren  
Tammy Travis

ABSENT

Brian Atchison

The minutes of the previous meeting were read by the Village Clerk and approved as read.

**Visitors recognized:** Krista and Rodney Barger – complaints about neighbor  
Kent Schwierjohn - HMG

**Bills Presented for Approval** - \$17,249.53 monthly bills \$1,591.06 payroll. Motion to pay bills made by Trustee Grawe 2<sup>nd</sup> by Trustee Snyder No opposition. Motion approved.

**Finance/Economic Development** – None

**Health** – Need to find someone to spray for mosquitoes. Park Sign needs to be corrected.

**Ordinance/Zoning** – Porta potties will be on sites for the yard sales

**Park** – Ball diamond need to be prepped for school ball team.

**Streets** – Sinkhole at 108 S. Maple is getting deeper. Speed limit sign on Lyle Dr. needs to be repaired or removed.

**Utilities** – None

**President's Comments** – Trailer on Lyle Dr. needs yard mowed and cleaned up  
Dugout roof needs to be repaired.  
Water rate increase from Centralia  
Talked to Netwitz about installing the web for the SCADA Unit.

**Clerk's Comments** – Delinquent water list. Anyone with an uncashed payroll check needs to cash it.



### **UNFINISHED BUSINESS**

- A. Water Tower Fencing – Belleville Fence Company will re-do his quote and give a quote for fence over lift station.
- B. 2018-2019 Appropriation Ordinances – ready to be sent to the attorney. Motion to send to attorney made by Trustee Spittler second by Trustee Travis. No opposition. Motion approved.

### **NEW BUSINESS**

- A. SCADA Cellular Unit – Talked to Netwitz about internet for this unit.
- B. Audit report from Glass & Shufett – Motion to approve audit report made by Trustee Grawe second by Trustee spittler No opposition. Motion approved.
- C. Lagoon Dredge Report – Reviewed report. Mr. Risley will be at next month's meeting to discuss options.

### **ADJOURNMENT**

Motion to adjourn made by Trustee Travis second by Trustee Spittler No opposition.  
Motion approved. Meeting adjourned at 8:14 pm



Village Clerk



Village President



Minutes of the regular meeting of  
The Board of Trustees of the Village  
of Hoffman, County of Clinton, and  
State of Illinois, held on Wednesday,  
August 14, 2019 7:00 pm

Meeting called to order by President Snyder. The following Trustees answered Roll Call:

PRESENT

Ken Rueter  
Karen Grawe  
Jaime Spittler  
Sharilyn Muench  
Mitch McClaren  
Tammy Travis

ABSENT

The minutes of the previous meeting were read by the Village Clerk and approved as read.

**Visitors recognized:** Carla Knolhoff – HPHP Shared drawing of Veteran's Memorial, clarified Funding request Krista and Rodney Barger – neighbor complaint

**Bills Presented for Approval** – \$44, 223.45 monthly bills with one add on \$169.27 for a total of \$44,392.72 and \$1,623.91 payroll. Motion to approve bills made by Trustee Rueter second by Trustee Grawe. No opposition. Motion approved,

**COMMITTEE REPORTS**

**Finance/Economic Development** – None

**Health** – There is a trailer parked in the alley of Park and north Oak Street that sticks out in the alley. Talked to the son of Susan Roberg about cleaning up her property

**Ordinance/Zoning** – Sewer collapse on 3<sup>rd</sup> street behind his house

**Park** – None

**Streets** - Bob cut down the bush at the speed limit sign. Trees on Broadway corner need to be trimmed.

**Utilities** – None

**President's Comments** – Letters were sent out about trash, weeds, high grass, more letters will be sent out.

Contractor has given a quote for realigning the playground, adding a sidewalk down the middle, about 180 feet.

**Clerk's Comments** – Village clean-up for Oct. 19. Need to get dumpsters. The stoves in the kitchen are in dis-repair. Need to talk to Frank about writing an ordinance to opt out of the new recreational cannabis business. Carla is not resigning, we are going to split the duties, with her doing the financial and the clerk will do the water bills. The school is using the ball diamond now.

#### **UNFINISHED BUSINESS**

- A. None


#### **NEW BUSINESS**

- A. Street closing for HFPD street dance – Fire Dept is having a street dance on September 14. Asking to close Main Street by the Hoffman House. Motion to approve made by Trustee Spittler second by Trustee Rueter. No opposition. Motion approved.
- B. Appropriation Ordinance – Motion to approve the appropriation Ordinance made by Trustee Spittler second by Trustee Muench Roll call vote taken – 6 ayes 0 nays. Motion approved.
- C. Ordinance amending the Zoning Application fee – Ordinance to remove the zoning application fee. Motion made by Trustee Spittler second by Trustee Grawe. No opposition. Motion approved.
- D. MFT Addition - addition to the MFT for repair on the bike path. Motion to approve made by Trustee Travis second by Trustee Spittler. No opposition. Motion approved.
- E. Audit Report – Motion to accept the annual audit from Glass & Shuffet made by Trustee Spittler second by Trustee Travis No opposition. Motion approved.

#### **ADJOURNMENT**

Motion to adjourn made by Trustee Travis second by Trustee Spittler. No opposition. Motion approved. Meeting adjourned at 7:53 pm.

  
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Village Clerk

  
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Village President

Minutes of the regular meeting of  
The Board of Trustees of the Village  
of Hoffman, County of Clinton, and  
State of Illinois, held on Wednesday,  
September 11, 2019 7:00 pm

Meeting called to order by President Snyder. The following Trustees answered Roll Call:

PRESENT

Ken Rueter  
Karen Grawe  
Jaime Spittler  
Sharilyn Muench  
Mitch McClaren  
Tammy Travis

ABSENT

The minutes of the previous meeting were read by the Village Clerk and approved as read.

**Visitors recognized:** Ray Ainslie – Trinity Lutheran Church. Church is sponsoring a trunk or treat on October 25, 2019.

**Bills Presented for Approval** – \$14,046.41 monthly bills \$1,365 payroll Motion to approve bills made by Trustee Grawe second by Trustee Muench. No opposition. Motion approved.

**COMMITTEE REPORTS**

**Finance/Economic Development** – None

**Health** – There is a vehicle that keeps parking on the sidewalk on South Broadway.

**Ordinance/Zoning** – There is an unlicensed car sitting in the front yard of a residence on South Oak St. Also, asking if the RV parked on North Broadway could be moved.

**Park** – Grass is high at the Marlow Building

**Streets** - None

**Utilities** – There will be 3 dumpsters for the Village Clean up on October 19.

**President's Comments** – Ordered new batteries for the Storm Siren  
Weeds at the Quonset hut have been cut down. Owner will be getting a bill for the cleanup and boarding up the building.  
Owner of the corner lot on Lyle Drive will be getting a bill for the mowing.  
Lot on Lyle Drive will need to be cleaned up.



**Clerk's Comments** – Delinquent water list. Street light survey from Ameren.

## **UNFINISHED BUSINESS**

**A.** None

## **NEW BUSINESS**

- A.** Trick or Treat Date – Motion to approve trick or treat for October 25, 2019 from 6pm-8pm, made by Trustee Travis second by Trustee Spittler. No opposition. Motion approved.
- B.** Playground Renovation Layout – Motion to approve Kevin Wessel draw up plans for the playground, not to exceed \$800, made by Trustee Travis second by Trustee Spittler. No opposition. Motion approved.
- C.** Spraying at Lagoon – Spraying for weeds at the lagoon to be done by Water Treat Technology. \$250.00 for the first spraying and \$150 for each additional spray. Motion to approve made by Trustee Rueter second by Trustee Travis. No opposition. Motion approved.
- D.** Quit Claim Deed – Owners of 104 Lyle Drive agreed to a Quit Claim deed, with the Village. Cost is \$75.00 for the deed and \$60.00 for filing. Motion to approve made by Trustee Spittler second by Trustee Rueter. No opposition. Motion approved.
- E.** Replacement of Stoves – Stoves in kitchen need to be replaced. Motion to approve purchase of new stoves, not to exceed \$1000.00 made by Trustee Travis second by Trustee Muench. No opposition. Motion approved.
- F.** Sinkhole Repair – Jason Green will take care of repairing sinkholes. Need to do a walk through and find the worst ones. Cost will be cheaper if he can do several at a time. Motion to approve repairs not to exceed \$5000.00, made by Trustee Rueter second by Trustee McClaren. No opposition. Motion approved.
- G.** Snow Removal Contract – Motion to approve snow removal contract with Kracht Land Development made by Trustee Spittler second by Trustee Travis. No opposition. Motion approved.
- H.** Ordinance 2019-07 – Motion to approve Ordinance 2019-07 Amending Chapter 27 “Offenses” of the Revised Code of Ordinances, made by Trustee Grawe second by Trustee Muench. No opposition. Motion approved.

## **ADJOURNMENT**

Motion to adjourn made by Trustee Travis second by Trustee Spittler. No opposition.  
Motion approved. Meeting adjourned at 8:12 pm.



Village Clerk



Village President

Minutes of the regular meeting of  
The Board of Trustees of the Village  
of Hoffman, County of Clinton, and  
State of Illinois, held on Wednesday,  
October 9, 2019 7:00 pm

Meeting called to order by President Snyder. The following Trustees answered Roll Call:

PRESENT

Ken Rueter  
Karen Grawe  
Jaime Spittler  
Sharilyn Muench  
Mitch McClaren  
Tammy Travis

ABSENT

The minutes of the previous meeting were read by the Village Clerk and approved as read.

**Visitors recognized:** Krista Barger – neighbor complaint. Rita Carpenter - HPHP

**Bills Presented for Approval** – \$13,392.24 monthly bills \$4,439.96 payroll.

Motion to approve bills made by Trustee Grawe, second by Trustee Rueter . No opposition.

Motion approved.

**COMMITTEE REPORTS**

**Finance/Economic Development** – None

**Health** – None

**Ordinance/Zoning** – Wanting to know if the loader could be used to push up the brush pile at the lagoon.

**Park** – None

**Streets** - None

**Utilities** – None

**President's Comments** – New siren batteries were installed and the siren is now working again. Jason Green is going to start on sewer repairs on Third St., may start on Second St. on Friday. Playground project needs to be re-worked into phases.

**Clerk's Comments** – Delinquent water list.



## UNFINISHED BUSINESS

- A. None

## NEW BUSINESS

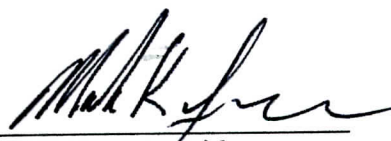
- A. IML Insurance – motion to approve paying the 1<sup>st</sup> option, paying entire amount early, made by Trustee Spittler, second by Trustee Muench. No opposition. Motion approved.
- B. Tax Levy 2019-2020 – Motion to approve the Tax Levy made by Trustee Grawe, second by Trustee Rueter. Roll Call Vote taken. 6 ayes 0 Nays. Motion approved.
- C. Removal of Trailer o Lyle and Old Pump House – Jamie Schulte will remove the trailer and pump house. Cost will be \$2200 for the trailer, he will spread dirt. Village will do seeding. Jamie will remove the pump house, break up the concrete pad and spread dirt. Village will pay for seeding. Will be about 3 weeks out and he will give a weeks' notice. Motion to approve this project not to exceed \$5000.00 made by Trustee McClaren, second by Trustee Grawe. No opposition. Motion approved.
- D. D. Bike Path Repair – This project was approved for MFT. Proposal from Rueters Asphalt is for \$4250.00. Motion to approve made by Trustee Rueter, second by Trustee Travis. No opposition. Motion approved.

## ADJOURNMENT

Motion to adjourn made by Trustee Travis, second by Trustee Muench. No opposition. Motion approved. Meeting adjourned at 7:55 pm



Village Clerk



Village President

Minutes of the regular meeting of  
The Board of Trustees of the Village  
of Hoffman, County of Clinton, and  
State of Illinois, held on Wednesday,  
November 13, 2019 7:00 pm

Meeting called to order by President Snyder. The following Trustees answered Roll Call:

PRESENT

Ken Rueter  
Karen Grawe  
Jaime Spittler  
Sharilyn Muench  
Mitch McClaren  
Tammy Travis

ABSENT

The minutes of the previous meeting were read by the Village Clerk and approved as read.

**Visitors recognized:** None

**Bills Presented for Approval** – \$26,587.86 monthly bills \$694.83 payroll Motion to approve made by Trustee Grawe second by Trustee Rueter. No opposition. Motion approved.

**COMMITTEE REPORTS**

**Finance/Economic Development** – None

**Health** – None

**Ordinance/Zoning** – Anderson is filling in pot holes around town. Main Street at the curve needs some patching.

**Park** – None

**Streets** – Called Kracht to spread some chemicals after the snow.

**Utilities** – None

**President's Comments** – Water testes were lost by Fed-Ex. Will have to repeat the test. Sink holes on 2<sup>nd</sup> St. Sewer has sunk. CWT will fix the sewer, Anderson will fix the road. Lot on Broadway will be cleaned up  
Will be checking on properties that were sent letters.  
Kevin Wessel will be bringing the drawings for the playground.

**Clerk's Comments – Delinquent water list.**

Minimum wage will be increasing on January 1, 2020. Ron is going on vacation, will need someone to check on the water.

Roads and bike path will not get done this year.

**UNFINISHED BUSINESS**

A. None

**NEW BUSINESS**

A. None

**ADJOURNMENT**

Motion to adjourn meeting made by Trustee Travis second by Trustee Spittler. No opposition. Motion approved. Meeting adjourned at 7:29 pm.



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Village Clerk



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Village President

Minutes of the regular meeting of  
The Board of Trustees of the Village  
of Hoffman, 110 E. Park Avenue,  
County of Clinton, and State of Illinois,  
held on Wednesday, December 11, 2019

Meeting called to order by President Snyder. The following Trustees answered Roll Call:

PRESENT

Ken Rueter  
Karen Grawe  
Jamie Spittler  
Sharilyn Muench  
Mitch McClaren  
Tammy Travis

ABSENT

The minutes of the previous meeting were read by the Village Clerk and approved as read.

**Visitors recognized:**

**Bills Presented for Approval** – \$20,337.74 monthly bills \$765.14 payroll  
Motion to approve made by Trustee Grawe second by Trustee Travis. No opposition. Motion approved.

**COMMITTEE REPORTS**

**Finance/Economic Development** – None

**Health** – James Cooper from Whisper Internet wants to meet with the board.

**Ordinance/Zoning** – Anderson's have been fixing 2<sup>nd</sup> St. There are some holes on N. Cherry that need to be patched.

**Park** – None

**Streets** – Several street lights were out and have been repaired.

**Utilities** – The old dumpster will be replaced by Waste Management.

**President's Comments** – Ron says we need to order new meters. We are almost out.  
Electrical panel at the concession stand needs to be replaced.  
Water samples have been sent and received.  
Flag pole at the ball diamond is broken.  
Tax documents for the Lyle property have been completed.

Park overview plans are completed and will need to be broken down into phases.

**Clerk's Comments – Delinquent list.**

The Community building needs some maintenance done on it.

**UNFINISHED BUSINESS**

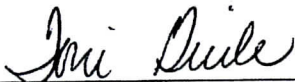
A. None

**NEW BUSINESS**

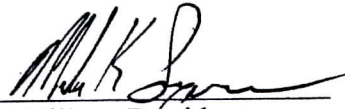
- A. HPHP Request – They are asking the board to accept large donations for the Veterans Memorial, so they could be tax exempt, and use the money to pay for different materials for the memorial. After discussion, the board, while supporting the Veteran's Memorial, declined to accept donations. Motion to approve made by Trustee McClaren, second by Trustee Grawe. Roll Call Vote taken. 2 Ayes 4 Nays. Motion not approved.
- B. Clerk Winter Seminar – Cost will be \$45.00 for the seminar to be held in Mt. Vernon. No hotel expenses needed. Motion to approve made by Trustee Travis second by Trustee Grawe. No opposition. Motion approved.

**ADJOURNMENT**

Motion to adjourn made by Trustee Travis second by Trustee Spittler. No opposition.  
Motion approved. Meeting adjourned at 7:52 pm.



Village Clerk



Village President