

Minutes of the regular meeting of  
The Board of Trustees of the Village  
of Hoffman, 110 E. Park Avenue,  
County of Clinton, and State of Illinois,  
held on Wednesday, January 13, 2021 7:00 pm

Meeting called to order by President Snyder. The following Trustees answered Roll Call:

PRESENT

Lee Spittler  
Karen Grawe  
Jaime Spittler  
Sharilyn Muench  
Mitch McClaren  
Tammy Travis

ABSENT

The minutes of the previous meeting were read by the Village Clerk and approved as read.

**Visitors recognized:** None

**Bills Presented for Approval** – \$11,022.71 monthly bills \$618.54 payroll Motion to approve made by Trustee Grawe second by Trustee J. Spittler. No opposition motion approved.

**COMMITTEE REPORTS**

**Finance/Economic Development** – None

**Health** – Alley between North Oak and North Cherry has a big hole, maybe from a collapsed culvert

**Ordinance/Zoning** – None

**Park** – Landscaping at park is done. New lights on flag pole. Dug under the sidewalk on side of building to replace guttering so it would quit washing out. Plum trees were removed because they were rotted.

**Streets** – Photo cell lights in park are not working. Continuing to work on culvert at 2<sup>nd</sup> and Hickory and Pine, and 100 block of S. Maple. Work has stopped on the house on Lyle.

**Utilities** – None

**President's Comments** – Landscaping looks good. Talked to Mueller about new meters.

**Clerk's Comments** – Minimum wage has increased. Trouble with meters reading. Economic Interest statements

**UNFINISHED BUSINESS**

A. None

**NEW BUSINESS**

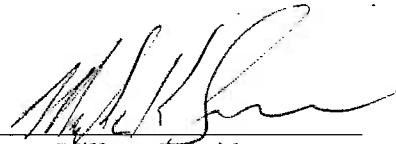
A. Sign Replacement at Park - Tabled

**ADJOURNMENT**

Motion to adjourn made by Trustee Travis second by Trustee J. Spittler. No opposition. Motion approved. Meeting adjourned at 7:34 pm



Village Clerk



Village President

Minutes of the regular meeting of  
The Board of Trustees of the Village  
Of Hoffman, 110 E. Park Avenue,  
County of Clinton, and State of Illinois,  
held on Wednesday, February 10, 2021 7:00 pm

Meeting called to order by President Snyder. The following trustees answered roll call:

**PRESENT**

Lee Spittler  
Jaime Spittler  
Mitch McClaren  
Tammy Travis

**ABSENT**

Karen Grawe  
Sharilyn Muench

The minutes of the previous meeting were read by the Village Clerk and approved as read.

**Visitors recognized:** Dale Lawrence – complaining of vehicles parked at the park all the time.

**Bills presented for Approval** – \$25,167.18 monthly bills \$606.62 payroll  
Motion to approve the bills made by Trustee L. Spittler second by Trustee Travis.  
No opposition. Motion approved.

**Finance/Economic Development** – None

**Health** – None

**Ordinance/Zoning** – there is a hole in the alley on the south end of Cherry St.

**Park** - None

**Streets** – construction on the house on Lyle Drive has stopped. Culverts are done in front of seed house storage building. Second St. still needs some attention.

**Utilities** – None

**President's Updates & Comments** – Kent Schweirjohn from HMG talked about Rebuild Illinois money for MFT.  
Jason Green and Cory Hassell are pricing a new meter and valve for the water line coming from HRW.

**Clerk's Updates & Comments** – The community building is needing some work done inside

**UNFINISHED BUSINESS**

- A. Sign Replacement at the Park – sign will be replaced at a cost not to exceed \$500. Motion to approve made by Trustee J. Spittler second by Trustee Travis. No opposition. Motion approved.

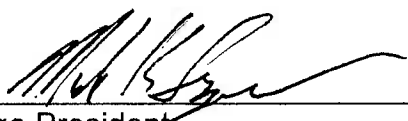
**NEW BUSINESS**

- A. Welcome Sign Replacement – Two welcome signs on the highway need to be replaced. Not to exceed \$500.00 Motion to approve made by Trustee Travis second by Trustee L. Spittler. No opposition. Motion approved.
- B. Minimum Wage Increase – Tabled
- C. Modem Replacement for High Tide System – Modems need to be upgraded. Initial cost is \$500.00 each, \$225 each will be refunded after the old ones are returned. Motion to approve made by Trustee McClaren second by Trustee Travis. No opposition. Motion approved.

**ADJOURNMENT**

Motion to adjourn made by Trustee Travis second by Trustee L. Spittler. No opposition. Motion approved. Meeting adjourned at 7:51 pm

  
Clerk

  
Village President

Minutes of the regular meeting of  
The Board of Trustees of the Village  
Of Hoffman, 110 E. Park Avenue,  
County of Clinton, and State of Illinois,  
held on Wednesday, March 10, 2021 7 pm

Meeting called to order by President Snyder. The following trustees answered roll call:

PRESENT

Lee Spittler  
Karen Grawe  
Jaime Spittler  
Sharilyn Muench  
Mitch McClaren  
Tammy Travis

ABSENT

The minutes of the previous meeting were read by the Village Clerk and approved as read.

**Visitors recognized:**

**Bills presented for Approval** – \$13,260.29 monthly bills \$570.87 payroll

**Finance/Economic Development** – None

**Health** - None

**Ordinance/Zoning** – None

**Park** – Talked to Roy Hart about the vehicle

**Streets** – Called out Kracht for the snow removal. Forgot the alleys, so came back out to do those. Schulte will get back on culverts next month. 90% of the roof is done on the house on Lyle Drive

**Utilities** – None

**President's Updates & Comments** – Rotten tree service will be back out after the weather clears.

EFS Energy is going to do a solar roof mount.

Clear Wave is laying the lines and offering service. Residential will be available in about 6 months.

Mueller System setup on April 14 to go over new units and antennas.

**Clerk's Updates & Comments – None**

**UNFINISHED BUSINESS**

- A. Wage Increase – board set the new wages at \$15.00 per hour. Motion to approve made by Trustee J. Spittler second by Trustee Grawe. Roll call vote taken. 6 ayes 0 nays. Motion approved.

**NEW BUSINESS**

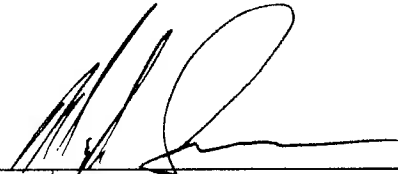
- A. Contract with Glass & Shuffett – motion to approve contract with Glass & Shuffett for Village Audit for \$4500.00 made by Trustee J. Spittler second by Trustee Muench. No opposition. Motion approved.
- B. Village Wide Clean-Up – Waste Management will provide 2 big dumpsters and 3 small dumpsters.

**ADJOURNMENT**

Motion to adjourn made by Trustee Travis second by Trustee L. Spittler. No Opposition. Motion approved. Meeting adjourned at 7:38 pm



Clerk



Village President

Minutes of the regular meeting of  
The Board of Trustees of the Village  
Of Hoffman, 110 E. Park Avenue,  
County of Clinton, and State of Illinois,  
Held on Wednesday, April 14, 2021 7:00 pm

Meeting called to order by President Snyder. The following trustees answered roll call:

PRESENT

Lee Spittler  
Karen Grawe  
Jaime Spittler  
Sharilyn Muench  
Mitch McClaren  
Tammy Travis

ABSENT

The minutes of the previous meeting were read by the Village Clerk and approved as read.

**Visitors recognized:** Jianna Palm. Emma Winkeler – COR School asking for donation for post prom activities. Motion to approve \$200 donation made by Trustee Grawe second by Trustee Muench. No opposition. Motion approved.

**Bills presented for Approval** – \$15,104.02 monthly bills \$4,783.68 payroll. Motion to approve made by Trustee Grawe second by Trustee L. Spittler. No opposition. Motion approved.

**Finance/Economic Development** – None

**Health** - None

**Ordinance/Zoning** – One request for a permit for a privacy fence

**Park** – A neighbor is parking hi struck and trailer in the park parking lot.

**Streets** – Need to put a culvert on Creek Road. 100 block of Maple will get a culvert where the washouts happen.

**Utilities** – None

**President's Updates & Comments** – None

**Clerk's Updates & Comments** – Thank-you letter from Trinity Lutheran School for the building rental donation.

**UNFINISHED BUSINESS**

A. None

**NEW BUSINESS**

A. MFT 2021/2022 – reviewed the draft of the MFT for new fiscal year.

**ADJOURNMENT**

Motion to adjourn made by Trustee Travis second by Trustee J. Spittler.  
No opposition. Motion approved. Meeting adjourned at 7:35 pm



Clerk



Village President



Minutes of the regular meeting of  
The Board of Trustees of the Village  
of Hoffman, 110 E. Park Avenue,  
County of Clinton, and State of Illinois,  
held on Wednesday, May 12, 2021 7:00 pm

Meeting called to order by President Snyder. The following Trustees answered Roll Call:

PRESENT

Lee Spittler  
Karen Grawe  
Jaime Spittler  
Sharilyn Muench  
Mitch McClaren  
Tammy Travis

ABSENT

The minutes of the previous meeting were read by the Village Clerk and approved as read.

**Visitors recognized:** None

**Bills Presented for Approval** – \$21,196.30 monthly bills \$1,256.63 payroll

Motion to approve the bills made by Trustee Grawe second by Trustee Muench No opposition.  
Motion approved.

**COMMITTEE REPORTS**

**Finance/Economic Development** – None

**Health** – None

**Ordinance/Zoning** – None

**Park** – Had a question about drainage in alley on North Oak. Needs a new culvert.

**Streets** – Waiting on weather to start with culverts

**Utilities** – None

**President's Comments** –

Sending letters to residents about weeds

Need to order new improved water meters. Will also update the water billing program

Street Sweeping will be starting again

Taxes on Lyle Drive property

**Clerk's Comments** – We have several water meters that do not read after a rain storm. Still need to get estimates on flooring and painting at the village hall.

## **UNFINISHED BUSINESS**

A. None

## **Administration Transition**

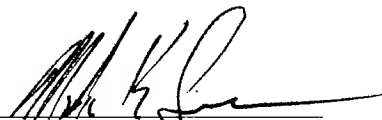
## **NEW BUSINESS**

1. Swearing in of Newly elected Officials – Swore in Lee Spittler and Tammy Travis to the Village Board.
2. Appointment of Trustee – Tabled
3. Official Election Canvass – Reviewed the official Canvass received from the County Clerk.
4. Village Board committee Assignments – reviewed the committee assignments. May change some after new Trustees are appointed.
5. Village Board Meeting Dates – Approved the meeting dates – second Wednesday of the month. Motion to approve made by Trustee Travis second by Trustee Muench. No opposition. Motion approved.
6. MFT FY 2022 Resolution – Motion to approve the MFT Resolution made by Trustee J. Spittler second by Trustee L. Spittler Roll Call vote taken 4 ayes 0 nays. Motion approved.

## **ADJOURNMENT**

Motion to adjourn made by Trustee Travis second by Trustee J, Spittler. No opposition. Motion approved. Meeting adjourned at 8:15 pm

  
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Village Clerk

  
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Village President

Minutes of the regular meeting of  
The Board of Trustees of the Village  
of Hoffman, 110 E. Park Avenue,  
County of Clinton, and State of Illinois,  
held on Wednesday, June 9, 2021 7:00 pm

Meeting called to order by President Snyder. The following Trustees answered Roll Call:

PRESENT

Lee Spittler  
Jaime Spittler  
Sharilyn Muench  
Tammy Travis

ABSENT

The minutes of the previous meeting were read by the Village Clerk and approved as read.

**Visitors recognized:** Jeff White – Hoffman Supermarket. Wants to put gaming machines in the store. Liquor license Ordinance will have to be amended to allow for liquor sales.

**Bills Presented for Approval** – \$19,116.28 monthly bills \$2,084.61 payroll. Motion to approve made by Trustee J. Spittler second by L. Spittler No opposition. Motion approved.

**COMMITTEE REPORTS**

**Finance/Economic Development** – None

**Health** – None

**Ordinance/Zoning** – None

**Park** – None

**Streets** - None

**Utilities** – None

**President's Comments** – letter from Centralia with the new water rates.  
Slides on big playground equipment need to be replaced. Tammy will handle

**Clerk's Comments** – asking for information about the painting and flooring for the hall

**UNFINISHED BUSINESS**

A. Appointment of Trustees will be taken care of at a special meeting on June 18, 2021.


## **NEW BUSINESS**

- A.** 2021 MFT Closeout – withdrawn
- B.** Playground Equipment – Tabled
- C.** Water Heater for Concession Stand – Motion to approve \$600 for water heater and install made by Trustee Travis second by Trustee L. Spittler No opposition Motion approved
- D.** Purchasing Water Meters – New read meters and software for a cost of \$10,843.75. Motion to approve made by Trustee J. Spittler second by Trustee Travis. No opposition. Motion approved.
- E.** Tax Bill for Lyle Property – \$731.70 Back taxes for the property on Lyle Drive that was sold. Motion to approve made by Trustee L. Spittler second by Trustee Travis No opposition. Motion approved.
- F.** Committee Assignment Changes – J. Spittler to Finance, L. Spittler to Streets, Simms to Ordinances. Next trustee appointment will be on Health.

## **ADJOURNMENT**

Motion to adjourn made by J. Spittler second by Trustee Travis. No opposition. Motion approved. Meeting adjourned at 7:53 pm

  
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Village Clerk

  
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Village President

Minutes of the special meeting of  
The Board of Trustees of the Village  
of Hoffman, 110 E. Park Avenue,  
County of Clinton, and State of Illinois,  
held on Friday, June 18, 2021 7:30 am

Meeting called to order by President Snyder. The following Trustees answered Roll Call:

PRESENT

L. Spittler  
J. Spittler  
Sharilyn Muench  
Tammy Travis

ABSENT

**Visitors recognized:** Chris Simms Robert Jackson

**NEW BUSINESS**

- A. Appointment of Trustees – Village President presented two people for consideration to appointment to Village Trustees – Robert Jackson and Chris Simms. Motion to approve these appointments made by Trustee J. Spittler second by Trustee L. Spittler. No opposition. Motion approved.

**ADJOURNMENT**

Motion to adjourn made by Trustee Travis second by Trustee J. Spittler. No opposition. Motion approved. Meeting adjourned at 745 am.



Village Clerk



Village President

Minutes of the regular meeting of  
The Board of Trustees of the Village  
of Hoffman, 110 E. Park Avenue,  
County of Clinton, and State of Illinois,  
held on Wednesday, July 14, 2021 7:00 pm

Meeting called to order by President Snyder. The following Trustees answered Roll Call:

PRESENT

Lee Spittler  
Chris Simms  
Jaime Spittler  
Rob Jackson

ABSENT

Sharilyn Muench  
Tammy Travis

The minutes of the previous meeting were read by the Village Clerk and approved as read.

**Visitors recognized:** Brett Dickinson wanting to build the building on his lot

**Bills Presented for Approval** – \$29,108.96 monthly bills \$1,523.06 payroll  
Motion to approve made Trustee J. Spittler second by Trustee Jackson. No opposition Motion  
approved

**COMMITTEE REPORTS**

**Finance/Economic Development** – None

**Health** – None

**Ordinance/Zoning** – None

**Park** – None

**Streets** – Road at 114 N. Broadway is caving in. Mark will notify the county.

**Utilities** – None

**Ordinance Violations** - None

**President's Comments** – IMCO –Brad - new meters and software are ordered  
Need to jet the clogged culverts  
Ron is out of town; Mark is handling the water turn-on and shut off  
Talked to Jason Green. Line from Centralia is done, waiting on EPA approval to turn the water  
back on.

**Clerk's Comments** – Floor samples

Looking for a painter

Water bill problems

New park sign, still in the shed

**UNFINISHED BUSINESS**

- A. Playground Equipment - Tabled

**NEW BUSINESS**

- A. 2020 MFT Closeout – Resolution for the closeout. Motion to approve made by Trustee J. Spittler second by Trustee L. Spittler Roll Call vote taken 4 ayes 0 nays. Motion approved.
- B. B. Spraying at the Lagoon – Motion to approve, not to exceed \$1200 made by Trustee Simms second by Trustee Jackson No opposition. Motion approved.
- C. Appropriation Ordinance – Motion to send the Ordinance to the attorney made by Trustee Jackson second by Trustee L. Spittler No opposition. Motion approved.
- D. Amending Liquor License – Motion to amend the liquor license to allow for two Class A licenses made by Trustee Simms second by Trustee J. Spittler No opposition. Motion approved.
- E. New Laptop and Computer – Motion to approve the purchase of a new laptop for meter reading and a new computer for the Clerk's office, not to exceed \$1200.00 made by Trustee J. Spittler second by Trustee L. Spittler No opposition Motion approved.
- F. New door at the Post Office - tabled

**ADJOURNMENT**

Motion to adjourn made by Trustee J. Spittler second by Trustee Jackson. No opposition. Motion approved. Meeting adjourned at 8:16 pm



Village Clerk



Village President

Minutes of the regular meeting of  
The Board of Trustees of the Village  
of Hoffman, 110 E. Park Avenue,  
County of Clinton, and State of Illinois,  
held on Wednesday, August 11, 2021 7:00 pm

Meeting called to order by President Snyder. The following Trustees answered Roll Call:

PRESENT

Lee Spittler  
Jaime Spittler  
Sharilyn Muench  
Chris Simms  
Tammy Travis

ABSENT

Rob Jackson

The minutes of the previous meeting were read by the Village Clerk and approved as read.

**Visitors recognized:** Dennis Haake – Fire Chief. Rust in water lines getting in pumps.  
Requesting verification on village burn policy

**Bills Presented for Approval** – \$18,332.24 monthly bills \$1,697.71 payroll  
Motion to approve made by Trustee L. Spittler second by Trustee Muench. No opposition.  
Motion approved.

**COMMITTEE REPORTS**

**Finance/Economic Development** – None

**Health** – None

**Ordinance/Zoning** – None

**Park** – Three bids on flooring. McNeil is glue down; Voss is Vinyl plank with flooring removed.  
King flooring is vinyl plank without the floor being removed.

**Streets** – House on Lyle is looking better, roof is on. Culvert is looking good. Gas Company  
smashed the culvert on Oak Street alley. Filled it in with dirt.

**Utilities** – Yard on 3<sup>rd</sup> street needs mowed.

**President's Comments** – Basketball rims and netting need to be replaced.  
House next to Seed house had a truck parked in yard. Grass needs to be mowed.  
Railroad left a bunch of junk in the ditch.



**Clerk's Comments** – Computer problems,  
Water bills may need to be estimated again.

**UNFINISHED BUSINESS**

- A. Playground Equipment – Need to pick out new equipment. Motion to approve made by Trustee J. Spittler second by Trustee Simms. No opposition. Motion approved.
- B. B. New Door at Post Office – Wilke Door and Window will be out on Sept 28 between 9 and 10 to measure for a new door.

**NEW BUSINESS**

- A. Appropriation Ordinance – Motion to approve made by Trustee Muench second by Trustee L. Spittler. Roll call vote taken. 5 ayes 0 nays. Motion approved.
- B. Community Building Painting and Flooring – Talked to one guy about painting, \$20 and hour, not sure how long it would take him. No action taken on painting.  
Motion to accept the proposal from Voss Landscaping for flooring made by Trustee Muench second by Trustee Travis Roll Call vote taken 5 ayes, 0 nays. Motion approved.

**ADJOURNMENT**

Motion to adjourn made by Trustee Travis second by Trustee J. Spittler. No opposition. Motion approved. Meeting adjourned at 7:53 pm



Village Clerk



Village President

Minutes of the regular meeting of  
The Board of Trustees of the Village  
Of Hoffman, 110 E. Park Avenue,  
County of Clinton, and State of Illinois,  
held on Wednesday, September 8, 2021 7:00 pm

Meeting called to order by President Snyder. The following trustees answered roll call:

PRESENT

Lee Spittler  
Rob Jackson  
Jaime Spittler  
Sharilyn Muench  
Chris Simms  
Tammy Travis

ABSENT

The minutes of the previous meeting were read by the Village Clerk and approved as read.

**Visitors recognized:** Ray Ainslie – scoreboard needs to be fixed.

**Bills presented for Approval** – \$17,477.45 monthly bills \$1,539.30 payroll.  
Motion to approve made by Trustee L. Spittler second by Trustee Jackson. No  
opposition. Motion approved.

**Finance/Economic Development** – None

**Health** - None

**Ordinance/Zoning** – Cars parked in the yard at 114 S. Maple

**Park** – Floor samples to look at. The flooring company would like to have partial payment before he starts the job. Miracle Equipment is working on getting the slides replaced.

**Streets** - None

**Utilities** – None

**President's Updates & Comments** – Water is hooked up from Centralia, having problems testing the water and valves. May be within a week to get water back. Still waiting on basketball rims.

**Clerk's Updates & Comments** – phone lines have been down. Fixed for now.

## UNFINISHED BUSINESS

- A. None

## NEW BUSINESS

- A. Trick or Treat day/hours – Motion to approve trick or treating for October 29, 2021 6p-8p. made by Trustee Travis second by Trustee J. Spittler. No opposition. Motion approved.
- B. Community Building Painting - Tabled

## ADJOURNMENT

Motion to adjourn made by Trustee Travis second by Trustee J. Spittler. No opposition. Motion approved. Meeting adjourned at 7:19 pm.



Clerk



Village President

Minutes of the regular meeting of  
The Board of Trustees of the Village  
of Hoffman, 110 E. Park Avenue,  
County of Clinton, and State of Illinois,  
held on Wednesday, October 13, 2021 7:00 pm

Meeting called to order by President Snyder. The following Trustees answered Roll Call:

PRESENT

Lee Spittler  
Chris Simms  
Jaime Spittler  
Sharilyn Muench  
Rob Jackson  
Tammy Travis

ABSENT

The minutes of the previous meeting were read by the Village Clerk and approved as read.

**Visitors recognized:** None

**Bills Presented for Approval** – \$44,090.21 monthly bills \$4,982.34 payroll

Motion to pay bills made by Trustee Simms second by Trustee Jackson. No opposition. Motion approved.

**COMMITTEE REPORTS**

**Finance/Economic Development** – None

**Health** – Shed at 111 Maple Street has power

**Ordinance/Zoning** – None

**Park** – None

**Streets** – Cars parking on sidewalk by Meyers

**Utilities** – Checking with Waster Management about new contract

**President's Comments** – Scoreboard is shot. Something needs to be done with the building. Will be resigning from office after selling my house and moving out of town.

**Clerk's Comments** – Payday.

Explained the procedure for appointing a new Village President

## **UNFINISHED BUSINESS**

- A. Community Building Painting – Al Grapperhaus will paint the hall for approx. \$4300.00 Motion to approve made by Trustee Simms second by Trustee Travis. Roll Call Vote taken – 6 ayes 0 nays. Motion approved.

## **NEW BUSINESS**

- A. IML Insurance – Motion to approve Option 1, paying in full early. Motion to approve made by Trustee Muench second by Trustee L. Spittler, Roll Call Vote taken – 6 ayes 0 nays. Motion approved.
- B. New Playground Equipment – Tabled
- C. Playground Equipment Repair – Tabled.
- D. New Door for Post Office -  
Wilke Window and Door - \$2073.26 need to pay half down. Motion to approve made by Trustee Travis second by Trustee Jackson Roll call Vote taken – 6 ayes 0 nays. Motion approved.

## **ADJOURNMENT**

Motion to adjourn made by Trustee Travis second by Trustee J. Spittler No opposition. Motion approved. Meeting adjourned at 746 pm.



Village Clerk



Village President

Minutes of the regular meeting of  
The Board of Trustees of the Village  
of Hoffman, 110 E. Park Avenue,  
County of Clinton, and State of Illinois,  
held on Wednesday, November 10, 2021 7:00 pm

Meeting called to order by President Guile. The following Trustees answered Roll Call:

PRESENT

Lee Spittler  
Chris Simms  
Jaime Spittler  
Sharilyn Muench  
Rob Jackson  
Tammy Travis

ABSENT

The minutes of the previous meeting were read by the Village Clerk and approved as read.

**Visitors recognized:** None

**Bills Presented for Approval** – \$10,366.25 monthly bills \$994.98 payroll. Motion to approve made by Trustee J. Spittler second by Trustee Simms. No opposition. Motion approved

**COMMITTEE REPORTS**

**Finance/Economic Development** – None

**Health** – Knows someone interested in doing the floor at the hall. Light on welcome sign needs fixed.

**Ordinance/Zoning** – Issued a fence permit on Lyle Drive and 209 S. Broadway. Culvert permit for 203 S. Pine. 205 S. Oak, fence is falling down, has braces holding it up

**Park** – None

**Streets** – Met with Jayme Schulte, waiting until Ameren is done.

**Utilities** – None

**President's Comments** – Need park plans if anyone has one  
Census report – 439  
Painting starts Monday

**Clerk's Comments** – Lance Bonner will give an estimate on the floor for the hall  
Water bills will be estimated again.  
Do we want to replace the toilets when we do the floor?

#### **UNFINISHED BUSINESS**

- A. Equipment purchase tabled. Fibar has gone up in price since last year. Will now cost Approx \$5,624. Motion to purchase fibar and store it until it is needed made by Trustee Travis second by Trustee J. Spittler. Roll call vote taken. 6 ayes 0 nays. Motion approved.
- B. Playground Equipment Repair – Brad Hutchison from Miracle Equipment will come out and look and give us a price on the replacement of the slides.


#### **NEW BUSINESS**

- A. Post Office Lease Agreement – Motion to approve the lease agreement with the Post office made by Trustee Simms second by Trustee L. Spittler no opposition. Motion approved.
- B. Liquor Ordinance- Motion to approve new liquor license for Hoffman Supermarket made by Trustee Simms second by Trustee Jackson No opposition Motion approved.
- C. Waste Management Contract – Motion to approve New contract with Waste Management made by Trustee J. Spittler second by Trustee Jackson No opposition Motion approved.
- D. Snow Removal Contract – Motion to approve Snow Removal contract with Kracht Land Development made by Trustee Travis second by Trustee Jackson No opposition. Motion approved.
- E. Christmas Decorations – Motion to approve \$300 for new Christmas Decoration made by Trustee Travis second by Trustee Jackson No opposition Motion approved.

#### **ADJOURNMENT**

Motion to adjourn made by Trustee Travis second by Trustee J. Spittler No opposition Motion approved. Meeting adjourned at 8:01 pm

  
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Village Clerk

  
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Village President

Minutes of the regular meeting of  
The Board of Trustees of the Village  
of Hoffman, 110 E. Park Avenue,  
County of Clinton, and State of Illinois,  
held on Wednesday, December 8, 2021 7:00 pm

Meeting called to order by President Guile. The following Trustees answered Roll Call:

PRESENT

Lee Spittler  
Chris Simms  
Jaime Spittler  
Sharilyn Muench  
Rob Jackson  
Tammy Travis

ABSENT

The minutes of the previous meeting were read by the Village Clerk and approved as read.

**Visitors recognized:** None

**Bills Presented for Approval** – \$24,575.18 monthly bills \$905.60 payroll. Motion to approve bills made by Trustee J. Spittler second by Trustee Muench No opposition. Motion approved.

**COMMITTEE REPORTS**

**Finance/Economic Development** – None

**Health** – Lights have been fixed on the Welcome sign.

**Ordinance/Zoning** – None

**Park** – None

**Streets** – None

**Utilities** – Waste Management is re-writing the contract

**President's Comments** – ARF Funds – half has been received. Funds can only be spent on water, sewer, or broadband

**Clerk's Comments** – still having computer problems

**UNFINISHED BUSINESS**



- A. Playground Equipment** – Will contact a rep from a couple companies, including Miracle Equipment. Would like to keep it around \$50,000.

**NEW BUSINESS**

- A. Tax Levy** – Motion to approve the tax levy made by Trustee Jackson second by Trustee L. Spittler Roll call vote taken 6 ayes 0 nays. Motion approved.
- B. IEPA Lagoon Upgrades** – Upgrades recommended by the IEPA include – Once a month mowing at first, every other month afterwards. Three phase motors for the aerators. One new aerator for approximately \$11,000. Motion to approve the new aerator at a cost not to exceed \$15,000 made by Trustee Simms second by Trustee Travis. No opposition Motion approved.
- C. Flooring for Hall** – Motion to approve the labor cost for replacing the flooring at a cost of \$9,639 made by Trustee Travis second by Trustee Muench No opposition Motion approved.
- D. Meters/Handheld** – Motion to purchase an additional 32 meters from Mueller Equipment at a cost of \$4,120 made by Trustee Jackson second by Trustee Muench No opposition. Motion approved.
- E. Ordinance Updates** – Motion to approve Illinois Codification to review and upgrade the current ordinances made by Trustee J. Spittler second by Trustee Muench No opposition. Motion approved.

**ADJOURNMENT** – Motion to adjourn made by Trustee Travis second by Trustee J. Spittler No opposition. Motion approved. Meeting adjourned at 8:07 pm



Village Clerk



Village President

Minutes of the special meeting of  
The Board of Trustees of the Village  
of Hoffman, 110 E. Park Avenue,  
County of Clinton, and State of Illinois,  
held on Friday, December 15, 2021 7:00 pm

Meeting called to order by President Guile. The following Trustees answered Roll Call:

PRESENT

L. Spittler  
Tammy Travis  
Chris Simms  
Rob Jackson  
J. Spittler

ABSENT

Sharilyn Muench

**Visitors recognized:** None

**NEW BUSINESS**

- A. Flooring for Village Hall – Motion to approve new flooring for the village hall in the amount of \$12,878.58 made by Trustee Travis second by Trustee Jackson Roll call vote taken -5 yes 0 nays. Motion approved.

**ADJOURNMENT**

Motion to adjourn made by Trustee Travis second by Trustee J. Spittler. No opposition. Motion approved. Meeting adjourned at 705 pm.



Village Clerk



Village President